

Prof. K.Sayulu  
Registrar



KAKATIYA UNIVERSITY  
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No. 751 /B3/KU/2012

Date: 17.09.2012

The Principals of  
University /Govt. (Aided/ Unaided) Affiliated Colleges offering various Post-Graduate  
Courses (MA/MSc/MCom/MHRM/PG Diploma etc.)  
KAKATIYA UNIVERSITY / SATAVAHANA UNIVERSITY

Sir/ Madam,

Sub: ADMISSIONS - Filling up of left over seats in various PG Non-  
technical courses by the Principals of the colleges for the academic  
year 2012-2013 - Permission – Reg.

Ref: Note submitted by the Director, Directorate of Admissions, KU.

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The Vice-Chancellor in pursuance of the provisions has accorded permission to all the Govt./Aided/Un-aided Private Affiliated Colleges offering various Post-Graduate (M.A/M.Sc/M.Com/MHRM/MSW/PG Diploma) Courses to fill up the left over vacancies through Spot Admissions at their colleges duly observing the following procedure and guidelines by 29<sup>th</sup> September, 2012 for the academic year 2012-2013:

1. The College should notify the vacant seats along with reservations after getting them verified with the Directorate of Admissions.
2. The admissions shall be given only to the meritorious candidates duly following the eligibility criteria prescribed for each discipline.
3. The College should prepare a merit list caste-wise and submit to the Observer.
4. The University nominates a teacher as Observer to all the colleges for overseeing the admissions.
5. The admission should be given to applicants based on merit cum reservation on submission of all certificates in original.
6. The certified copy of the list of admitted candidates by the Observer should be submitted in the Directorate of Admissions, Kakatiya University on or before the last date. i.e., before **the 29<sup>th</sup> September, 2012 by 4.00 p.m.**
7. No lists of admissions submitted after the due date shall be considered/entertained.

Non-compliance of the above guidelines will be viewed seriously and admissions made in deviation of the above shall not be approved.

This for your information and necessary action.

Yours faithfully,

REGISTRAR