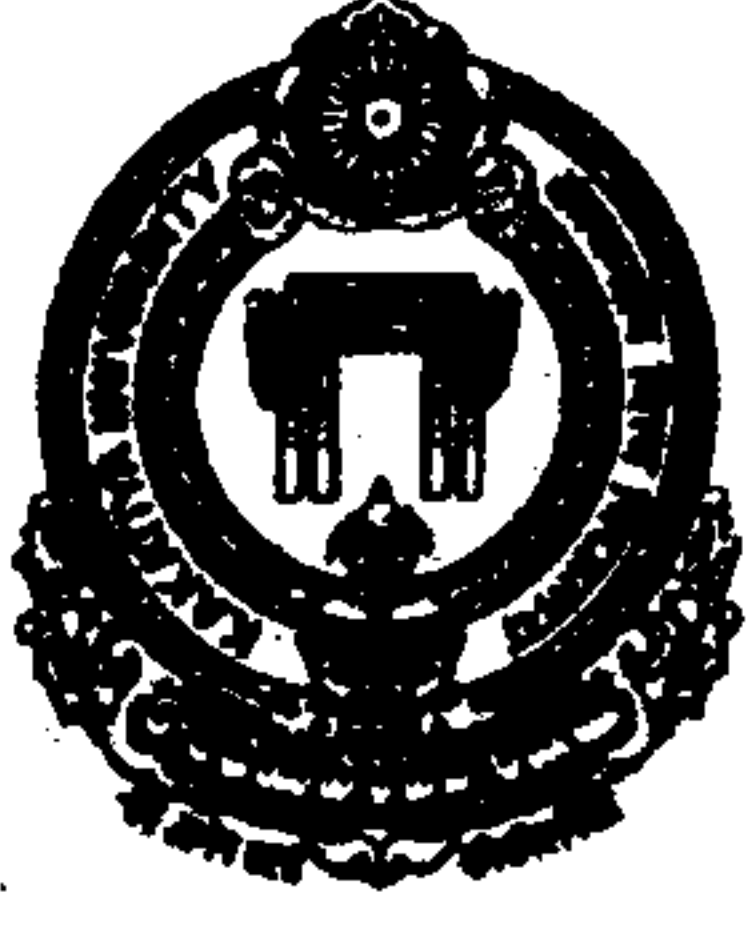


001158



# KAKATIYA UNIVERSITY, WARANGAL - 506 009.

## APPLICATION FORM FOR OBTAINING DEGREE IN ABSENTIA

Read the following instructions before filling up the application form :

1. The candidates must enclose the Xerox copies of Provisional Certificate and Consolidated Memorandum of Marks of the examination qualified.
2. The Under-Graduate candidates must also submit the Xerox copy of either T.C. or Bonafide certificate, wherein the Medium of Instruction i.e., English or Telugu or Urdu etc., is mentioned.
3. The candidates must fill in the application and put their signature. Incomplete and incorrect applications will be rejected.
4. The candidates of External Examinations of BA/B.Com./MA/M.Com/M.Sc (Maths) must submit two passport size photographs and Original Hall Ticket. If the Original Hall Ticket is not available, they have to submit an Affidavit (to the effect that they lost the original hall ticket) from the Notary by affixing the photograph of the candidate duly signed across the photo by the Notary.
5. The required fee for obtaining the Certificate and the postal charges may be paid through the prescribed duly printed 'B' Challans at State Bank of Hyderabad counter near the Examination Branch (or) through Demand Draft drawn from any bank in favour of "The Registrar, Examination Account, Kakatiya University, Warangal".

Name of the Course for which the application is made :				Medium :
Name of the candidate in full (Block Letters) (as entered in University record)	Mr.			
	Mrs.			
	Kumari			
	Mobile No.			
Father's Name (Block Letters)				
Details of the examination passed :				
Name of the Course	Roll No.	Month	Year	Divison
Full Address of the candidate with PIN Code (Copy of address proof like College ID/Voter ID/ Aadhar Card ID/ PAN Card ID / Driving Licence ID/ Bank Pass Book with photo ID is to be enclosed)				
	PIN code :			

### Fee Particulars for Degree Inabsentia :

	Challan No. / D.D. No.	Date	Amount Paid
1. Upto 2015 the following rates are Applicable :			
General (in 3 months)   Rs. 500-00			Rs.
Tatkal (in 7 days)       Rs. 850-00			
2. The following penalty is also to be paid by those who passed during			
2010-2014                 Rs. 500-00			
2004-2009                 Rs. 750-00			
1998-2003                 Rs. 1,000-00			Rs.
1992-1997                 Rs. 1,250-00			Rs.
1986-1991                 Rs. 1,500-00			Rs.
Before 1985                Rs. 2,500-00			Rs.
Damage Certificate       Rs. 1,000-00			Rs.
3. Postal Charges of Rs. 100-00 are to be paid extra if the certificate is required by post			Rs.

**Note :** Candidates must come personally to receive the certificate. Candidate must compulsorily bring (i) the receipt challan and also (ii) Original identity proof like College ID / Voter ID / Aadhar Card ID / PAN Card ID / Driving Licence ID / Bank Pass Book with photo.

Date : \_\_\_\_\_

Full Signature of the Candidate