



Office of the Controller of Examinations

KAKATIYA UNIVERSITY: WARANGAL – 506 009 (T.S.)

No. 106/E9/KU/2020

Date: 17-03-2020

NOTIFICATION

It is hereby notified that the Examinations (Regular, Ex & Improvement) of **M.B.A. II - Year: II- Semester** will be held in the month of **April, 2020** and that the scheduled dates for payment of prescribed examination fee and submission of downloaded NRs and Photo-forms, including project Reports, to the undersigned are as follows: -

Payment of Fee	For Students	For Colleges
Without late fee	06-04-2020	07-04-2020
With a late fee of Rs.250/-	13-04-2020	15-04-2020

FEE PARTICULARS

Particulars	Exam. Fee Amount
For all Papers (Regular)	₹950/- *+350/-= 1300/- (*fee for PC & CM)
Backlogs (up to 2 papers)	₹500/-
Improvement (each paper)	₹300/-

Instructions to the Candidates:

- 1) The Candidates have to verify and confirm their eligibility as per the academic norms before remittance of examination fee and submission of their applications, along with a copy of the memo of marks of qualifying examination, to their Principal of the College concerned for uploading their examination form(s) through online to www.kakatiya.ac.in.
- 2) *Fee once remitted will not be refunded or adjusted under any circumstances.*
- 3) However, the appearance in the examinations by the candidates will be subject to eligibility and promotion norms. In case of deviation of norms, such candidates shall forego the results of the examinations to be appeared.

Instructions to the Principals:

- 1) Ascertain the eligibility of each candidate to be registered for examinations before sending Nominal Rolls besides uploading their forms in time before the scheduled dates. Hence, the applications of eligible candidates only shall be forwarded.
- 2) The demand draft(s) **for consolidated amount of Examination Fee** shall be drawn in favour of the "Registrar, KU Examinations Account" payable at the State Bank of India, K.U. Branch (Code No.0020262), Warangal.
- 3) If any deviation found, college(s) concerned will be levied penalty of Rs. 20,000/- and so on and so forth as per the resolutions passed by the Standing Committee of the Academic Senate.
- 4) *Late fee of Rs.1,000/- will be imposed* to accord late permission to candidates, if any, after the due date. Further, no application will be entertained after the commencement of the notified examinations.
- 5) Along with the Nominal Rolls of the registered Candidates, the Principals shall submit:
 - a) Covering Letter with down-loaded Nominal Rolls and photo-forms of the candidates;
 - b) No Dues certificate from the Deans of the College Development Council and the Academic Audit for every examination;
 - c) Required fee as per NRs in the form of Demand Drafts
- 6) The undersigned will charge a penalty of Rs.2,000/- per day in case of deviation in the above schedule, i.e., preparation of DDs and their submission along with photo-forms and NRs.

Detailed Time-Table of the above said Examinations will be notified in due course.

ADDL.CONTROLLER OF EXAMINATIONS

CONTROLLER OF EXAMINATIONS

Copy to:

- 1) The Dean, Faculty of Commerce & Business Management, KU.
- 2) The Principal University College of Commerce & Business Management, KU
- 3) The Chairpersons, Board of Studies, Commerce & Business Management
- 4) The Director, S.D.L.C.E., KU.
- 5) The Dean Academic Affairs, KU.
- 6) The Dean, College Development Council, KU.
- 7) The Registrar (Academic/Administration), KU.
- 8) The Director, Publication Cell, KU. With a request to issue ICR forms for the I Year students
- 9) The Manager, State Bank of Hyderabad, KU/SBH, Subedari, Hanamkonda.
- 10) The Secretary to Vice-Chancellor, KU.
- 11) The P.A. to Registrar, KU.